

# Proctor Request

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Student Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Institution and Class:

Will the test be written or online: \_\_\_\_\_ (Please note that library computers cannot be guaranteed for over one hour. If your test will take more than one hour, please bring your own computer. The library has wireless internet access.)

What is the deadline for taking the test:

What is the test's time limit:

Preferred Exam Dates and Time

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

I agree to Boulder City Library's Proctoring Guidelines.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff use only below

Test Date(s):  
Comments:  
Date/Initials:  